Student Conference Award Program (S-CAP)
COVID-19
Remote Application Process

Due to COVID-19 the office of Career Services is, physically closed, but virtually open. Our front desk phone lines are being forwarded and answered directly, Monday thru Friday between the hours of 8:00am and 5:00pm. If you reach our voicemail, please leave a message and we will get back to you as soon as possible.

If you seek S-CAP information specifically, please contact Cathy Chalk at radoll@unm.edu

Check the website for the date we begin accepting applications for each semester.

In order to capture semester breaks, because sometimes conferences take place during that time, we count each semester with the break prior. So, the semester period is counted from the day after finals, the previous semester through to the end of the next semester.

For example – Spring
The day after Fall finals, to finals day in the spring semester

Application Info:
Check the website for,
- Semester period dates, and
- The date we begin accepting applications each semester.

Please complete the application packet as is, with the following changes to accommodate remote submission,
- We do not accept applications earlier that 8:00am on the posted submission date
- We will not accept an application “after” you have attended the event.
- Applications should be submitted by e-mail to radoll@unm.edu

Advisor Verification Form
You can either e-mail the signed scanned form, or
We will accept an e-mail from your advisor – Academic or Faculty Advisor stating the following,

I confirm that, (students name)
- Is currently a student at UNM
- Is currently in a degree seeking program
- Is in good academic standing

If you have additional questions please contact S-CAP Coordinator,

Cathy Chalk @ radoll@unm.edu