

Student Conference Award Program (S-CAP)
COVID-19
Remote Application Process
Begin Accepting Applications for Spring 2021: **November 13th, 2020**

Due to COVID-19 the office of Career Services is, physically closed, but virtually open. Our front desk phone lines are being forwarded and answered directly, Monday thru Friday between the hours of 8:00am and 5:00pm. If you reach our voicemail, please leave a message and we will get back to you as soon as possible.

If you seek S-CAP information specifically, please contact Cathy Chalk at radoll@unm.edu

Spring 2021 Application Info:

Spring 2021 travel period is, December 13, 2020 thru May 16, 2021

- The period begins the day after finals week of the previous semester in order to capture the semester break, as some events take place during that time.
**We begin accepting applications one month prior to the start date in order to allow time for review if there is an event early in the travel period.

Please complete the application packet as is, with the following changes to accommodate remote submission,

All applications must be submitted to me **by e-mail** and **no earlier** than 8:00am Friday, November 13, 2020.

Beyond the start date we ask they be submitted at least 1 month prior to your event

- We will not accept an application retroactively

Advisor Verification Form

We will accept an e-mail from your advisor – Academic or Faculty stating the following I confirm that, (students name)

- Is currently a student at UNM
- Is currently in a degree seeking program
- Is in good academic standing

If you have additional questions please contact S-CAP Coordinator,

Cathy Chalk @ radoll@unm.edu